

ADMINISTRATIVE GUIDE FOR THE THIRTY-FIFTH ANNUAL GENERAL MEETING ("35th AGM")

Day and Date	:	Monday, 25 August 2025
Time	:	2.30 p.m.
Venue	:	Kelawai Room, Lobby Level, Gurney Bay Hotel, 53 Persiaran Gurney, 10250 Penang, Malaysia

REGISTRATION ON THE DATE OF AGM

1. The registration counter will be open at 1.30 p.m. on Monday, 25 August 2025 and will remain open until the conclusion of the 35th AGM or such time as may be determined by the Chairman of the meeting. The attendees are encouraged to be punctual.
2. Please present your original MyKAD or Passport (for non-Malaysians) to the registration staff for verification purposes. Please ensure the original MyKAD or Passport is returned to you thereafter.
3. Please take note that no person will be allowed to register on behalf of another person, even with the original MyKAD or Passport of that person.
4. Upon verification, shareholders or proxies are required to write their names and sign on the Attendance List placed on the registration table. Shareholders or proxies will also be given the voting slip for voting purposes.

CORPORATE MEMBERS

Corporate members who wish to appoint corporate representative(s) instead of a proxy to attend and vote at the 35th AGM must deposit their original or duly certified certificate of appointment of corporate representative to the Company's Registered Office.

Attorneys appointed by power of attorney are required to deposit their power of attorney with the Company's Registered Office not later than Sunday, 24 August 2025 at 2.30 p.m. to attend and vote at the 35th AGM.

PROXY

Members who are unable to attend the AGM and wish to exercise their votes are encouraged to appoint a proxy or the Chairman of the meeting to attend and vote on your behalf at the 35th AGM and indicate the voting instructions in the Form of Proxy in accordance with the notes and instruction printed therein.

The appointment of proxy must be made in hard copy form and the Form of Proxy must be deposited at the Company's Registered Office **not later than Sunday, 24 August 2025 at 2.30 p.m.** The proxy form must be received by the Company at least twenty-four (24) hours before the time appointed for holding the 35th AGM or any adjournment thereof, otherwise the Form of Proxy shall not be treated as valid.

GENERAL MEETING RECORD OF DEPOSITORS

For the purpose of determining who shall be entitled to attend the 35th AGM, the Company will be requesting Bursa Malaysia Depository Sdn. Bhd. to issue a General Meeting Record of Depositors as at 15 August 2025 and only a depositor whose name appears on such Record of Depositors shall be entitled to attend the said meeting.

POLL VOTING

All resolutions as set out in the notice of 35th AGM are to be voted by poll.

RESULTS OF THE VOTING

The results of the voting for all resolutions will be announced at the 35th AGM and released to Bursa Malaysia Securities Berhad, which can be viewed from its website.

NO RECORDING OR PHOTOGRAPHY

No recording or photography of the 35th AGM proceedings is allowed without prior written permission of the Company.

NO DOOR GIFT

There will be no distribution of door gift or e-vouchers at the 35th AGM.

Enquiry

If you have any enquiry or require any assistance before or during the AGM, please contact the Share Registrar during office hours (Monday to Friday).

Braxton Consulting Sdn Bhd
198501008643 (141091-W)
51-8-A Menara BHL
Jalan Sultan Ahmad Shah
10050 George Town
Pulau Pinang

Telephone : +604 3736616 or +6012 5344192 (Elly Chew)
Email : sharereg@braxton.com.my